

#### **HIRE TERMS & CONDITIONS**

This contract is for the hire of items belonging to Ha Hum Ah Productions, the particulars of which are set out in the Hire Agreement. The parties to the contact are:

- a) The individual, group, society, company or other such organisation who have signed this contact ('The Hirer')
- b) Ha Hum Ah Productions CIC ('Ha Hum Ah Productions')

The contract applies only to the parties named above and cannot be transferred, assigned or notated to another.

All items retain their original ownership and must be returned to Ha Hum Ah Productions at the end of the hire period.

#### **Hire Fees**

Hire fees are calculated on the following basis for an initial hire period of 3 weeks;

- £15 Dresses and full suits.
- £10 Skirts, trousers, jackets, shirts, waistcoats etc
- £5 Shoes and hard hats
- £2 Gloves, belts, soft hats/caps & miscellaneous

Each subsequent 3 week hire period is then charged at half the initial price.

Payment of the hire fee must be made in full at the time of collecting costumes for hire, unless specific alternative arrangements have been agreed in advance.

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#### Identification

The Hirer or person acting for the company undertaking the hire must provide identification to confirm their name and address. This must match the name of the person given on the invoice. Suitable identification would include a UK driving license or recent utility/council tax bill.

### **Deposits**

Where a deposit is required it must be paid by The Hirer before any items leave Ha Hum Ah premises. Deposits will be returned in full to The Hirer on return of the hire items unless:

- A hire item is returned in a damaged condition
- There is a failure to return one or more of the hire items on time.

### **Damages and Non-returned items**

If there is an issue with the condition of an item returned, Ha Hum Ah Productions will charge a reasonable amount to pay for the repair or replacement of the item and the Hirer agrees to pay this charge. Late returns will be charged at the full hire rate for each 3 week period until such time as the outstanding items are returned.

The Hirer's Responsibilities

## a) Inspection and receipt of items

The Hirer will sign to acknowledge receipt of all hire items on collection. Hire items are taken as seen and any defects should be reported prior to hire items being removed from Ha Hum Ah premises. It is the responsibility of The Hirer to check they are signing for everything taken.

#### b) Security of hire Items



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The Hirer accepts responsibility for the security and condition of the hired items for the duration of the hire period.

# c) Lost or Stolen items

The Hirer shall be liable for the full replacement value of hire items should they be lost or stolen.

## d) Alterations and adjustments

If costumes/garments are altered to fit, they must be returned in their original condition. If a costume/garment is returned altered or damaged, additional fees will be charged. Costumes/garments may NOT be cut, dyed, painted or embellished. Tape, iron-on bondingweb, glue or any other type of adhesives may NOT be used on costumes/garments.

Signed (The Hirer) Signed (Ha Hum Ah Productions) Date:

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